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Author Name

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Author Note

The author note should include names, institutional affiliations during preparation and submission of manuscript (if any changes occurred), acknowledgements (names of anyone thanked for assistance with the manuscript), financial support for the manuscript (including NCTA grant), and contact information for the author with which the editor should correspond.

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Abstract

Provide up to 200 words summarizing the main points of the article. Be sure to use the current edition of the *Publication Manual of the American Psychological Association (APA)* for formatting. The manuscript should be left justified, using a common 12-point font, double-spaced, with 1” margins. Be sure not to include any reference to the author(s) after the title page, to allow easy deidentification for blind review by peers. Generally, the manuscript should be between 25-35 pages, inclusive of tables, figures, and references. Any illustrations should be submitted as high-quality PDFs, between half to full page (8.5”x11”), in black and white unless color is necessary.

*Keywords:* (provide 3-5 keywords for manuscript)

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Left indent each paragraph and follow APA style in this introduction section. Text is provided to explain or demonstrate format. The introduction section briefly explains the problem or question that the article seeks to address.

**Review of the Literature**

**Subtitle for Area of Literature to be Reviewed**

Author(s) should provide summary of literature relevant to the subject of the manuscript. Be sure to include citations that are included in the reference list.

**Subtitle for Additional Area of Literature to be Reviewed**

If helpful for organization and readability, provide subheadings for related areas of literature relevant to the manuscript.

**Research Questions**

For quantitative or qualitative studies, meta-analyses, or other types of manuscripts in which the author(s) seek to provide answers to questions in the field, please provide these at the end of the Introduction and Literature Review sections.

**Hypotheses**

For research-based articles, provide specific hypotheses based on the research questions.

**Method**

**Participants**

If data are collected or analyzed pertaining to people, please provide demographic information, sample size, recruitment procedures, and any other information necessary to understand the participant pool.

**Setting**

If the setting of the study is relevant to data, please provide this information.

**Materials/Measures**

Provide information about any assessments or other materials used in the study. If available in the literature or in assessment manuals, provide reliability and validity data for the measures. In some cases, this information is available for different participant samples and each as relevant should be provided in this section. For example, if a measure has reliability and validity statistics for both community college and 4-year institution samples, please provide for both. If the same measure was used outside higher education samples, it may be helpful but not necessary to present that information.

**Procedure**

Provide enough information that readers can understand how the study was completed, and could replicate the procedures if desired.

**Results**

Provide the results of any quantitative or qualitative analyses in this section. For readability, present the analyses and results with the hypothesis or research question the analysis is attempting to answer. Specifics of the analyses should be presented in-text, and any tables or figures should be presented at the end of the manuscript. Refer to the intended location in this section, as the example indicates below.

<Insert Table 1 about here.>

As needed, provide subheadings for organization of results. Papers that are not based on data analyses must also conform to APA guidelines, but may differ in format and organization.

<Insert Figure 1 about here.>

**Discussion**

Authors should provide narrative to explain the results and tie into theory, research, or practice presented in the introduction and literature review. Subsections are provided below as examples. These areas should be addressed in the Discussion section, and may be organized as sub-sections as below.

**Implications**

Apply the results and discussion to application, whether policies, practices, or other ways in which readers may use the findings of this study.

**Limitations**

Explain any problems in the study that could have affected the results or limit generalizability.

**Future Research**

Based on the findings and limitations, provide some areas for future research to explore.

**Conclusion**

Author(s) may find including a brief summary of findings helpful.

**References**

[Any in-text citation must be included in the reference list, using APA style, starting on its own page.]

Table 1.

*Name of Table 1.*

[Insert table here, any information needed to understand the contents should be presented in “Notes” following the table. Insert each table on a separate page, followed by each figure on a separate page. Images/illustrations should be submitted in a separate PDF to ensure quality and size are maintained.]

Figure 1.

*Title of Figure 1.*

Appendix

Any information that is relevant to understanding the manuscript, but is not a direct outcome of the work, should be included as an appendix. For example, if a survey was used in the study and is permitted to be published, include it as the last part of the manuscript.